

The 948 Sports Foundation Privacy Policy

Our contact details

Name: The 948 Sports Foundation

Address: 160 Harpenden Road, St Albans, Hertfordshire, AL3 6BB

E-mail: Foundation948@yahoo.com

The type of personal information we collect

We currently collect and process the following information:

- Personal identifiers, contacts and characteristics (for example, name, contact details such as: email and telephone number)
- Analytical data such as: user stats are collected by our web host provider Wix.com for staff at The 948 Sports Foundation to view so that we can see how many times the website is viewed, which pages are beneficial and how we can improve upon the quantity of visiting traffic but not, to our knowledge, for any other purpose.

How we get the personal information and why we have it

Most of the personal information we process is provided to us directly by you for one of the following reasons:

- Information about you and your sporting background: For the Trustees to gain an understanding of your need for a sporting grant and its purpose
- Your contact details: in the event of a successful application, to be able to contact you and inform you of any grant
- Your bank account details: in the event of a successful application, we will contact you to request your bank details in order to make the grant payment

We also receive personal information indirectly, from the following sources in the following scenarios:

- Our website host Wix.com provides us with analytical stats enabling us to: see how many people visit our website, which pages have been viewed and for how long, approximately where in the world they have been viewed from etc. This information enables us to keep our website updated and ensure that it is fit for purpose.

We will retain the information for a reasonable period of time for the following purposes:

- as required by any regulations or recommendations prescribed by the Charity Commission
- for our audit files or as required by accounting rules
- to answer any enquiry from a Club of which you purport to be a member or an applicable governing body
- to ensure that we distribute funds fairly across a variety of sporting ventures and to keep a record of previous applications that you have made.

How we store your personal information

Your information is securely stored electronically and in paper files at The Old Albanian Sports Association, 160 Harpenden Road, St Albans, Hertfordshire, AL3 6BB.

We keep copies of your application for the purposes outlined above. When your information is no longer necessary for these purposes we will dispose of it by shredding and/or deleting it.

We DO NOT pass your personal data onto third parties without your express consent.

Under the General Data Protection Regulation (GDPR), the lawful bases we rely on for processing this information are:

(a) Your consent. By submitting an application to us you consent to us collecting and retaining your personal information as described in this privacy notice. You are able to remove your consent at any time. You can do this by contacting: Foundation948@yahoo.com

(b) We have a legitimate interest, to collect and retain your personal information for the reasons described above.

Your data protection rights

Under data protection law, you have rights including:

Your right of access - You have the right to ask us for copies of your personal information.

Your right to rectification - You have the right to ask us to rectify personal information you think is inaccurate. You also have the right to ask us to complete information you think is incomplete.

Your right to erasure - You have the right to ask us to erase your personal information in certain circumstances.

Your right to restriction of processing - You have the right to ask us to restrict the processing of your personal information in certain circumstances.

Your right to object to processing - You have the the right to object to the processing of your personal information in certain circumstances.

Your right to data portability - You have the right to ask that we transfer the personal information you gave us to another organisation, or to you, in certain circumstances.

You are not required to pay any charge for exercising your rights. If you make a request, we have one month to respond to you.

Please contact us at: Foundation948@yahoo.com or The 948 Sports Foundation, 160 Harpenden Road, St Albans, Hertfordshire, AL3 6BB if you wish to make a request.

How to complain

If you have any concerns about our use of your personal information, you can make a complaint to us at: Foundation948@yahoo.com or The 948 Sports Foundation, 160 Harpenden Road, St Albans, Hertfordshire, AL3 6BB.

You can also complain to the ICO if you are unhappy with how we have used your data.

The ICO's address:
Information Commissioner's Office
Wycliffe House
Water Lane
Wilmslow
Cheshire
SK9 5AF

Helpline number: 0303 123 1113

ICO website: <https://www.ico.org.uk>